Shoshone-Paiute Tribes, P.O. Box 219, Owyhee, Nevada 89832, PH: (208) 759-3100, Fax: (888) 476-7269
E-Mail Address: hr@shopai.org

JOB ANNOUNCEMENT

POSITION: Custodian
DEPARTMENT: OCHF Housekeeping
SUPERVISOR: Housekeeping Foreman
SALARY: $18.52 per hour (Grade 10, Step 9)
CLASSIFICATION: NON-EXEMPT
LOCATION: Owyhee, Nevada

OPENS November 2nd, 2026 **CLOSES: November 16th, 2026**

SPECIFICATIONS: All applications must be fully completed. Any incomplete, undated or unsigned applications will not be processed (Do not refer to the resume in lieu of making required comments on the application) Please attach all required documentation as specified in the Job Announcement. **Failure to attach required documents will disqualify you from consideration for this position.** Employment Applications are available at the Human Resource Department. Any questions regarding this position is to be directed to the Human Resource Department at the above listed telephone number.

Preference for filling vacancies will be given to qualified Indian Applicants in accordance with the Indian Preference Act (Title 25 U.S. Code, Section 472 and 473). However, the Shoshone-Paiute Tribes is an equal opportunity employer and all qualified applicants will be considered in accordance with the provisions of Section 703 (l) of the Title VII of the Civil Rights Act of 1964, as amended.

The Shoshone-Paiute Tribes application form for employment must be received by the Human Resources Office by 5:00 PM of the closing date of this job announcement.

In accordance with Shoshone-Paiute Tribes' Resolution No. 00-SPR-31, all new employees are required to pass a pre-employment drug/alcohol test.

THE SHOSHONE-PAIUTE TRIBES RESERVES THE RIGHT TO CONDUCT BACKGROUND CHECKS ON ALL NEW EMPLOYEES.
In accordance with Shoshone-Paiute Tribes' Resolution No 95-SPR-135

Special Considerations:
This position is subject to suspicionless (random) drug testing and a background check as a condition of employment. This individual operates Tribal vehicles and equipment on a regular basis. This individual works with hazardous chemicals and in the course of their employment, regularly comes into contact with children and seniors.

MAJOR DUTIES & RESPONSIBILITIES

1. Performs housekeeping functions such as scrubbing, stripping, waxing and polishing floors, dusting, washing walls and windows, cleaning items in the patients' units, vacuuming rugs, and cleaning emergency rooms, offices and storage areas. Move heavy furniture, supplies, and equipment, Uses heavy industrial scrubbers and high-speed furnishers. Cleans equipment and performs preventive maintenance as required.
2. Follow procedures and proper hospital techniques when cleaning and working in contaminated areas and isolation rooms (i.e. cap and gown, gloves, isolation gowns and changes uniform daily to protect him/herself form contacting diseases). Cleans all equipment with prescribed quality of mixture of germicides and detergents to prevent cross infection when work is done in these areas.
3. Collects and prepares soiled linen for laundry pickups. Receives and shelves clean linen. Collects and disposes of trash, refuse, including transporting contaminated materials to the incinerator for proper disposal.
4. Assists in maintaining the hospital environment in a sanitary, attractive, and orderly condition.
5. Assists in ensuring that windows, hallways, screen, Venetian blinds, floors, etc., are cleaned on a regularly scheduled basis.
6. Reports to immediate supervisor any defects or safety hazards noted within the hospital while performing janitorial duties. Fills out daily check sheets to ensure specific room cleaning schedules are met.
7. Clean patient rooms as soon as possible after room is vacated including "isolation" rooms or areas. Central supply emergency rooms interim and terminal isolation room cleaning. May occasionally launder extemporaneous hospital items such as patients' clothing, rags, for cleaning, etc.
8. Incumbent may occasionally be called upon to assist in patient care (i.e. moving beds, moving a patient form bed to stretcher, etc.).
9. Will perform other related duties as assigned by immediate supervisor.

EDUCATION AND WORK EXPERIENCE REQUIRED

1. Reliability and dependability as a Custodial Worker.
2. Ability to handle weights and loads.
3. Work practices (knowledge of standard cleaning techniques).
4. Ability to follow oral and written instructions.
5. Dexterity and ability to use safety equipment.
6. Ability to work with all age categories to include infants and geriatric patients, age specific criteria will be adhered to.
7. Must have a High School Diploma or have successfully completed the GED Program.
8. Must have a valid Idaho or Nevada Driver's License.

Supervisory Control:

Incumbent is under the immediate supervision of the Housekeeping Foreman, displaying some initiative and judgment. Maintaining assigned area in a clean and orderly condition with due consideration for patients within the vicinity.

Incumbent works largely independent from schedules for regular recurring duties and assignments. Work is spot checked by the immediate supervisor to ensure completion and acceptability. Incumbent works under close supervision, if necessary, to perform specialized tasks.

The immediate supervisor for recurring duties, changes in procedures, and for non-recurring or special duties gives specific instructions initially.

PHYSICAL DEMANDS:
Work requires constant standing and walking. Incumbent will be required to work varying shifts or periods covering early and evening hours, holiday, and weekends. Moderated heavy physical effort is occasionally required in using heavy powered cleaning equipment and moving furniture. Incumbent will frequently lift or move object weighing up to 40 pounds and may occasionally lift more weight.

WORK ENVIROMENT:
Incumbent works indoors or outdoors, with the majority of duties being accomplished indoors in areas of adequate heat, light, ventilation. Skin irritations may result from being exposed to and/or of strong cleaning solutions.

IMMUNIZATION REQUIREMENT:
If the selectee was born before December 21, 1956, he or she must provide proof of immunity to or evidence of adequate immunization against rubella prior to entry on duty. The duty location may provide immunization or determine immunity or antibody through test. It is also strongly encouraged for the employee to receive the Hepatitis B vaccine series.