

## OWYHEE, NEVADA

### REQUEST FOR PROPOSAL FOR A FIXED PRICED: CONCRETE CONTRACTOR.

#### I. INTRODUCTION

The OWYHEE DUCK VALLEY INDIAN RESERVATION (SPONSOR) is soliciting qualification-based sealed Statements of Qualifications for the selection of a Concrete Contractor. Submittals will be accepted until 4:00 p.m., on Tuesday, September 17, 2019 in the offices of:

HUGH CRANDALL/ RENEE THOMAS  
OWYHEE DUCK VALLEY RESERVATION  
PO BOX 219  
OWYHEE, NV 89832  
208-759-3100 x1246

The SPONSOR plans to award a Contract for concrete placement, subject to approved funding for the HIP project, to the Request for Proposal based on overall Construction experience and particularly concrete knowledge.

The contract will be for as defined herein. The SPONSOR reserves the right to inquire into the prospective proposer's ability to provide professional services, as defined below. Our selection process is intended to select a qualified Concrete Contractor, in the area of modular home building construction.

#### II. BACKGROUND

The Construction work site will be approximately 8 miles north of the City of Owyhee, NV. The SPONSOR is seeking to select a qualified Concrete Contractor for the placement of a concrete modular stem wall, sidewalk and concrete parking pad.

#### III. SCOPE OF WORK

Contemplated projects under this contract may include any of the following project:

- A. Work on behalf of the Shoshone Paiute Tribes of the DVIR, as a Concrete Contractor for the Home Improvement Project (HIP) program.
- B. Duties will include interaction with the building manufacturer, Projects Dept and the Housing unit setup team. The schematics and drawings for the modular stem wall are attached.
- C. Placing of approximately 30 feet of concrete side walk: depth of 3.5"-4.00" with a width of 4 feet.
- D. Set up forms for a parking pad: to a depth of 5.5" and 20' x 12' slab.
- E. The RFP is for an independent contractor, and the pay will be with a 1099 Misc form, and is responsible for their own taxes, transportation, lodging, mileage, telephone, computer and internet services and access.
- F. Reimbursements will be upon completion of the Project and verified by the modular building placement Company representative.
- G. Contractor will be required to carry General Liability and Workers Compensation insurance. General Liability insurance will be at a \$ 500,000.00 level for both auto and property.

- H. Site Visit will be Tuesday, Sept 10, 2019 at 10:30 a.m. Please meet at the Projects Trailer and we will head to the Site. It is strongly recommended that you attend the Site Visit, at the above referenced date.
- I. *Foundation is to be built according to specifications from the State of Nevada Manufactured Housing Installation Standards (September 2015 version), specifically, Chapter 3 sections 302-305, and references therein. Including drawing 305.2a. Perimeter footing must be of sufficient width to provide footing for main frame supports. Foundation under porch must be separated from main section of house, with access between each section of the foundation. Accommodation for electrical, sewer, and water connections must be provided.*  
*Link to Nevada Housing Installation Standards [http://mhd.nv.gov/uploadedFiles/mhdnvgov/Content/Inspections/Installation\\_Standards.pdf](http://mhd.nv.gov/uploadedFiles/mhdnvgov/Content/Inspections/Installation_Standards.pdf)*
- J. *Include in bid is drawing of proposed foundation, showing material list, and dimensions.*

#### **IV. CONTRACT LIMITATIONS**

- A. All parties competing for the work are advised that the work will be accomplished over the course of a single project.
- B. The services are limited to this project which are expected to be initiated within four (4) weeks of the Notice to Proceed issuance.
- C. This will be a fixed price contract.

#### **V. SELECTION PROCESS**

The selection process will be in strict accordance with Tribal policies and the best value for the overall project completion.

#### **VI. CONTENTS OF STATEMENT OF QUALIFICATIONS**

- A. Request for Proposals responses must be no more than 5 pages, exclusive of cover letters or letters of transmittal containing introductory language only. RFP should include:
  - 1. A cover letter.
  - 2. A general description of the firm, including company organizational structure and the identity of the Operational point of contact.
  - 3. A narrative statement detailing the firm's understanding of the requirements of the SPONSOR, and the capability to perform all aspects project proposed. Discuss familiarity, knowledge, and understanding of the local area.

4. A representative list of previous clients or references, plus projects comparable to the proposed duties and tasks that necessitates the completion of the project listed above. Please include contact person, projects(s), and phone numbers.
  
- B. All submittals must be received at the address and by the date and time specified herein. Submittals must contain the name, address, and daytime telephone number for the individual authorized to enter into a contract with the SPONSOR.
  
- C. The SPONSOR invites individuals and firms to submit Statements of Qualifications to perform the above-described services. Interested firms should submit three (3) copies of the Statement of Qualifications no later than Tuesday Sept 17, 2019 at 4:00 p.m. to:  

Hugh Crandall/ Renee Thomas  
Owyhee Duck Valley Reservation,  
PO BOX 219  
Owyhee, NV 89832  
208-759-3100 x1246
  
- D. Any submittal received after the identified date and time will be returned unopened.
  
- E. All packages must be submitted in a sealed envelope and clearly marked on the outside: **“Request for Qualifications, Response for Concrete Contractor”**.
  
- F. Following the selection process, the proposal for the selected Proposer shall be made available for public review, except for any items that the Proposer has requested, in writing, to remain confidential under applicable law.
  
- G. There will be a public bid opening, on September 18, 2019 at approximately 10:00 am in the Projects Trailer Conference Room.

## **VII. REQUESTS FOR CLARIFICATION**

Any requests for clarification of additional information deemed necessary by any respondent to present a proposal shall be submitted in writing, via postal service, or email to Mr. Hugh Crandall, Project Coordinator or Renee Thomas referencing this request; and date and time must be received prior to the date referenced above. Written requests must be received a minimum of seven (5) calendar days prior to the submission deadline. Any requests received after this deadline will not be considered. All requests received prior to the deadline will be responded to by Mr. Crandall or Mrs. Thomas in the form of an addendum addressed to all prospective respondents.

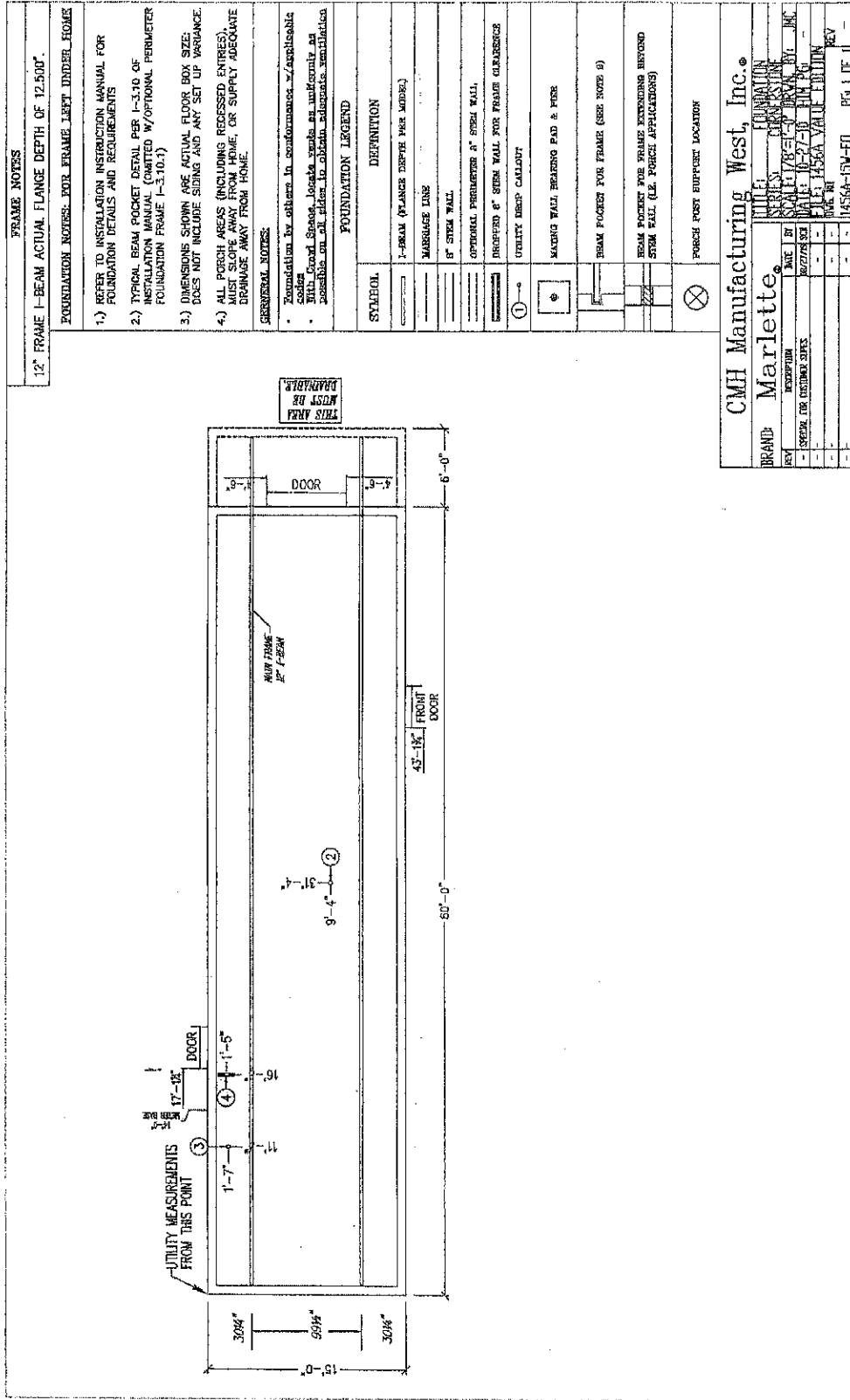
Direct contact with Tribal elected officials, members of the Executive Council, or SPT staff (with the exception of the Project Coordinator or Project Secretary) during the selection process, except when and in the manner expressly authorized by the Request for Proposal documents, is strictly prohibited and may render the submittal as non-compliant. Violation of this requirement is grounds for disqualification from the process.

## **VIII. SELECTION**

Selection criteria will be applied in the selection process. A Concrete Contractor will be selected from the RFP responses received.

It is the intent of the SPONSOR to enter into a contract with the firm the provides the best value ofr the SPT's, no later than September 20, 2019. The firm selected to perform the Concrete Contractor will be selected.

This will be a Fixed Price contract for a Concrete Contractor.



**FRAME NOTES**

12" FRAME - BEAM ACTUAL FLANGE DEPTH OF 12.500"

**FOUNDATION NOTES: POR FRAME LEFT UNDER HOME**

- 1.) REFER TO INSTALLATION INSTRUCTION MANUAL FOR FOUNDATION DETAILS AND REQUIREMENTS
- 2.) TYPICAL BEAM POCKET DETAIL PER 1-3.10 OF INSTALLATION MANUAL (OBTAIN W/OPTIONAL PERMETER FOUNDATION FRAME 1-3.10.1)
- 3.) DIMENSIONS SHOWN ARE ACTUAL FLOOR JOY SIZE. DOES NOT INCLUDE SIDING AND ANY SET UP VARIANCE.
- 4.) ALL PORCH AREAS (INCLUDING RECESSED ENTRIES), MUST SLOPE AWAY FROM HOME, OR SUPPLY ADEQUATE DRAINAGE AWAY FROM HOME.

**GENERAL NOTES:**

- Foundation by others in accordance w/aplicable codes
- Underneath space locate work as indicated as possible on all sides to obtain adequate ventilation

**FOUNDATION LEGEND**

SYMBOL	DEFINITION
	1-BEAM (FLANGE DEPTH PER MODEL)
	2-BEAM (FLANGE DEPTH PER MODEL)
	3-BEAM (FLANGE DEPTH PER MODEL)
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	97-BEAM (FLANGE DEPTH PER MODEL)
	98-BEAM (FLANGE DEPTH PER MODEL)
	99-BEAM (FLANGE DEPTH PER MODEL)
	100-BEAM (FLANGE DEPTH PER MODEL)

CMH Manufacturing West, Inc.

REVISIONS

REV	DESCRIPTION	DATE	BY
1	ISSUED FOR CONSTRUCTION	10-11-18	MM
2	ISSUED FOR CONSTRUCTION	10-11-18	MM
3	ISSUED FOR CONSTRUCTION	10-11-18	MM
4	ISSUED FOR CONSTRUCTION	10-11-18	MM
5	ISSUED FOR CONSTRUCTION	10-11-18	MM
6	ISSUED FOR CONSTRUCTION	10-11-18	MM
7	ISSUED FOR CONSTRUCTION	10-11-18	MM
8	ISSUED FOR CONSTRUCTION	10-11-18	MM
9	ISSUED FOR CONSTRUCTION	10-11-18	MM
10	ISSUED FOR CONSTRUCTION	10-11-18	MM
11	ISSUED FOR CONSTRUCTION	10-11-18	MM
12	ISSUED FOR CONSTRUCTION	10-11-18	MM
13	ISSUED FOR CONSTRUCTION	10-11-18	MM
14	ISSUED FOR CONSTRUCTION	10-11-18	MM
15	ISSUED FOR CONSTRUCTION	10-11-18	MM
16	ISSUED FOR CONSTRUCTION	10-11-18	MM
17	ISSUED FOR CONSTRUCTION	10-11-18	MM
18	ISSUED FOR CONSTRUCTION	10-11-18	MM
19	ISSUED FOR CONSTRUCTION	10-11-18	MM
20	ISSUED FOR CONSTRUCTION	10-11-18	MM