

Request for Proposals (RFP)

Consulting Veterinarian Services for Livestock Disease Response Preparedness and Prevention

Issued by: Land and Natural Resources Department, Shoshone-Paiute Tribes
Contact: Crystal S. Kelly, Director of Land and Natural Resources
Phone: (208) 759-3100 extension 1217
Email: crystal.kelly@shopai.org
Address: P.O. Box 219, Owyhee, NV 89832
Issue Date: October 6, 2025
Proposal Due Date: January 31, 2026

1. Introduction

The Land and Natural Resources Department of the Shoshone-Paiute Tribes, in accordance with their policies and procedures, are soliciting proposals from qualified consulting veterinarians to provide livestock disease response preparedness and prevention services on the Duck Valley Indian Reservation, Owyhee, NV/ID.

The consulting veterinarian will spend a total of **80 hours** on the Reservation, delivering services that include but are not limited to consultations with ranchers, and outreach/education/workshops on livestock emergency preparedness.

Funding for The Shoshone-Paiute Tribes Animal Disease Preparedness and Response Project is provided through the USDA National Animal Disease Preparedness and Response Program (NADPRP) – APHIS grant.

2. Scope of Work

The selected veterinarian shall:

- Prepare producers for recordkeeping required for indemnity payments associated with livestock disease outbreaks or other livestock emergencies.
- Conduct consultations or workshops with ranchers and Tribal members regarding livestock health and disease prevention.
- Provide education and outreach on vaccination protocols, animal health, animal identification and emergency disease response.
- Coordinate services with the Shoshone-Paiute Tribes' Land & Natural Resources Department.
- Document all vaccinations, consultations, and related services provided to help prepare producers for recordkeeping required for indemnity payments associated with livestock disease outbreaks or other livestock emergencies.

3. Deliverables

The consultant shall provide:

- **Vaccination Records:** Documentation of vaccinations delivered, animal identification, including number and type of animals vaccinated as a model for FMD emergency vaccination.
- **Consultation Records:** Notes on consultations with Tribal ranchers, including recommendations provided.
- **Final Report:** A summary report of services delivered, hours completed, and recommendations for future livestock health management.

4. Timeline

RFP Issue Date: 10/6/2025

Proposal Submission Deadline: 1/31/2026

Selection & Notification: 2/2/2026

Contract Start Date: 02/12/2026 (estimated)

Contract End Date: 05/30/2027 (estimated)

5. Proposal Requirements

Interested veterinarians must submit a proposal including:

- Cover letter expressing interest and availability.
- Detailed qualifications and experience with livestock vaccination and disease prevention, emergency preparedness, biosecurity, secure food supply.
- A current Veterinary License.
- Proposed approach and timeline to complete 80 hours of service.
- Hourly rate and **total cost (not to exceed \$16,464.00)**.
- References from at least two prior clients, preferably Tribal nations, agricultural operations, or rural livestock projects.

6. Budget Ceiling

The Shoshone-Paiute Tribes Animal Disease Preparedness and Response Project has established a **maximum contract value not to exceed \$16,464**. This amount must be inclusive of professional fees, travel, vaccine costs, supplies, and other incidentals. Proposals exceeding this threshold will not be considered.

7. Evaluation Criteria

Proposals will be evaluated on the following:

- Demonstrated experience with cattle and horse veterinary services.
- Experience working with Tribal nations, rural communities, or large herd vaccination programs.
- Ability to deliver services within the stated **budget ceiling**.
- Cost-effectiveness and clarity of pricing.
- Quality of references and prior performance.

8. Submission Instructions

Proposals may be submitted electronically in PDF format to:

Crystal Kelly
Director, Land & Natural Resources Department
Shoshone-Paiute Tribes
Email: crystal.kelly@shopai.org
Phone: 208-759-3100 extension 1217

Or Mailed to:

Attention: Land and Natural Resources
Shoshone-Paiute Tribes
P.O. Box 219
Owyhee, NV 89832

Proposals must be received no later than January 31, 2026 by 5:00p.m. MST. Late submissions may be considered.

9. Terms and Conditions

- The Shoshone-Paiute Tribes reserve the right to reject any and all proposals.
- Contracts will be awarded in accordance with Tribal procurement policies and procedures.
- All costs, including travel and vaccination supplies, must be accounted for in the proposal and fall within the stated **not-to-exceed amount**.
- All records and data collected during this contract shall remain the property of the Shoshone-Paiute Tribes.