

Request for Proposals (RFP)
Consulting Veterinarian Services — In-Person Livestock Vaccination Workshops and
Disease Response Preparedness

Issued by: Land and Natural Resources Department, Shoshone-Paiute Tribes

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Issue Date: August 5, 2026

Proposal Due Date: September 1, 2026

1. Introduction

The Land and Natural Resources Department of the Shoshone-Paiute Tribes, in accordance with their policies and procedures, are soliciting proposals from qualified consulting veterinarians to provide livestock disease response preparedness and prevention services on the Duck Valley Indian Reservation, Owyhee, NV/ID.

This solicitation is centered on **hands-on, in-person workshops**. The Tribes are not seeking a lecture series or a written product. The selected veterinarian may spend a total of **80 hours** on the Reservation, the majority of it working chute-side and corral-side alongside ranchers, Tribal members, young producers, and Land and Natural Resources staff. Workshops shall be built around three things: **proper vaccination practice, current information on livestock vaccines available to producers, and veterinary services delivered on site during the workshops themselves.**

The Duck Valley Indian Reservation is open range with limited fencing, cow-calf production is the primary industry, and the Land and Natural Resources Department believes that disease outbreaks have occurred because of gaps in vaccination practice. Some stock go unvaccinated because of cost, and some vaccine that is purchased does not produce protection because of handling, timing, technique, or missed boosters. The purpose of these workshops is to close that gap by teaching producers to vaccinate correctly and to select appropriate products, while delivering real veterinary services to their animals at the same time.

Workshops shall be scheduled to coincide seasonal processing schedules so that ranchers are gathering and handling stock and can attend.

Funding for The Shoshone-Paiute Tribes Animal Disease Preparedness and Response Project is provided through the USDA National Animal Disease Preparedness and Response Program (NADPRP) – APHIS grant.

2. Scope of Work

The selected veterinarian shall:

Workshop Delivery

- Deliver a minimum of three (3) to **four (4) in-person workshops** on the Duck Valley Indian Reservation, on at least four separate occasions, totaling no more than 80 hours of on-Reservation service inclusive of workshop delivery, on-site veterinary services, and individual producer consultation.
- Structure each workshop for working stockmen: brief instruction followed by demonstration, then supervised hands-on practice by participants on live animals under the veterinarian's direction. Classroom time should be the smallest practical portion of each session.
- Deliver workshops at working facilities — corrals, chutes, and ranch headquarters — rather than solely in a meeting room, and coordinate site selection with the Department.
- Design workshops for mixed audiences of experienced ranchers, younger and beginning producers, and Tribal staff, and be prepared to teach at more than one level of experience in the same session.
- Schedule workshops around calving, branding, and round-up periods, in coordination with the Department, so that ranchers are able to attend.
- Provide time in each workshop for one-on-one consultation with individual producers about their own herds.

Workshop Content — Proper Vaccination Practice

Workshops shall provide hands-on instruction, consistent with product label directions and with Beef Quality Assurance (BQA) guidance, covering at minimum:

- Reading and following the vaccine label, including route of administration, dose, and booster requirements.
- Subcutaneous and intramuscular technique, correct injection site selection in the neck region, and why injection site matters for both animal welfare and carcass quality.
- Needle selection and needle changing, syringe types and calibration, and limiting volume per injection site.
- Cold chain management: transport, storage, and monitoring of vaccine temperature; recognizing product that has been compromised by heat or freezing.
- Mixing and handling of modified-live product, including how much to reconstitute at one time and how quickly it must be used.
- Cleaning and sanitation of equipment, including why chemical disinfectants must not be used on equipment intended for modified-live vaccine.
- Booster requirements and why a single dose of certain products confers little or no protection.
- Timing of vaccination relative to breeding, calving, weaning, preconditioning, and shipping.

- Common causes of vaccine failure, including missed boosters, broken cold chain, expired product, colostral interference in young calves, and nutritional or stress-related immune suppression.
- Recognizing and responding to adverse reactions, including anaphylaxis, and reporting adverse events to the manufacturer and USDA.
- Broken needle protocol, sharps handling and disposal, and worker safety including accidental self-injection.
- Withdrawal times, residue avoidance, and the producer's obligations before shipping treated animals.
- Recordkeeping at the chute: product name, serial or lot number, expiration date, dose, route, date, and animal identification.

Workshop Content — Current Livestock Vaccines

Workshops shall provide current, practical information on vaccines available to producers in Nevada and Idaho, presented so that a rancher can make informed purchasing decisions:

- The difference between modified-live and killed or inactivated products, the trade-offs of each, and when each is appropriate — including cautions regarding use of modified-live product in pregnant animals.
- Core and risk-based vaccination for beef cattle in this region, including clostridial disease, the bovine respiratory complex, reproductive disease, and leptospirosis, with discussion of which risks are most relevant to open-range cow-calf operations on the Reservation.
- Brucellosis vaccination, including which animals are candidates, the official identification and tattoo requirements, and the applicable Nevada and Idaho state animal health program requirements.
- Core and risk-based vaccination for horses, consistent with current American Association of Equine Practitioners guidance, including the mosquito-borne and neurologic diseases relevant to this region.
- Building a written annual herd health and vaccination calendar suited to each operation's calving season and marketing plan.
- Cost of protection versus cost of loss, sourcing product, and how to evaluate competing products and generic equivalents.
- Parasite control and external parasite and fly control as they relate to overall herd health and disease transmission.
- How vaccination fits into emergency disease response, including the role of emergency vaccination in a foot-and-mouth disease response and what producers would be asked to do.

Veterinary Services Delivered During Workshops

The veterinarian shall provide the following services to animals presented by producers during the workshops, both as instruction and as direct service:

- Administer vaccinations to animals presented at the workshop, and supervise producers administering vaccinations to their own animals.
- Administer brucellosis vaccination, with official identification and tattoo where required, to eligible animals in accordance with applicable state requirements.
- Apply official animal identification, coordinating with the Tribes’ animal identification effort, and demonstrate correct tag placement and reading.
- Demonstrate and perform body condition scoring, age estimation by dentition, and general health assessment, and teach producers to do the same.
- Demonstrate safe, low-stress restraint and handling at the chute.
- Demonstrate diagnostic sample collection appropriate to disease surveillance, including how a producer would collect and submit samples at the direction of an animal health official during an outbreak investigation.
- Provide individual animal examination and advice on animals producers bring forward with health concerns, within the scope of the workshop and the veterinarian’s professional judgment.
- Apply external parasite and fly control to animals worked during the workshops as appropriate.

Nothing in this contract obligates the veterinarian to provide emergency or after-hours clinical care, surgery, or ongoing individual animal treatment. Services are limited to those delivered during scheduled workshop hours on the Reservation.

Coordination, Documentation, and Preparedness

- Prepare producers for the recordkeeping required to support indemnity payments associated with livestock disease outbreaks or other livestock emergencies.
- Provide education and outreach on animal identification, traceability, and emergency disease response, consistent with the Sho-Pai Livestock Emergency Response Plan.
- Coordinate all services with the Shoshone-Paiute Tribes’ Land & Natural Resources Department.
- Document all vaccinations, consultations, and related services provided, in a form producers can retain and use as their own herd records.
- Provide handouts or take-home reference material for participants, in plain language, covering the vaccination practices taught.
- Collect sign-in sheets and participant evaluations at each workshop and document attendance for grant reporting.

3. Deliverables

The consultant shall provide:

- **Workshop Plan:** A written plan for each of the four workshops, submitted in advance for Department review, showing location, audience, hours, hands-on activities, animals and facilities required, and the vaccination and vaccine topics to be covered.

- **Four Completed Workshops:** Documented delivery of at least four in-person workshops on the Duck Valley Indian Reservation, with agendas, sign-in sheets, and completed participant evaluations for each.
- **Participant Reference Materials:** Plain-language handouts or quick-reference material on proper vaccination technique, vaccine handling and cold chain, and current vaccine options, provided to participants and delivered to the Department in editable form.
- **Vaccination Records:** Documentation of vaccinations delivered, including animal identification and the number and type of animals vaccinated, in a form suitable as a model for FMD emergency vaccination recordkeeping.
- **Service Records:** Documentation of all other veterinary services delivered during the workshops, including official identification applied, brucellosis vaccinations administered, and animals examined.
- **Consultation Records:** Notes on individual consultations with Tribal ranchers, including recommendations provided.
- **Herd Health Calendar Template:** A blank annual vaccination and herd health calendar that producers on the Reservation can complete for their own operations.
- **Final Report:** A summary report of services delivered, workshops completed, attendance figures, evaluation results, hours completed, and recommendations for future livestock health management and vaccination programming on the Reservation.

4. Timeline

RFP Issue Date: 08/05/2026

Proposal Submission Deadline: 9/01/2026

Selection & Notification: 9/2/2026

Contract Start Date: 10/01/2026 (estimated)

Workshop plans submitted for Department review: 10/30/2026

First workshop delivered: on or before 11/30/2026

All four workshops completed: on or before 5/14/2027

Final Report submitted: 5/21/2027

Contract End Date: 05/30/2027 (estimated)

Workshop dates will be set jointly with the Department after award, timed to round-up, branding, and preconditioning work. Proposers should note that Highway 51/225 is the only year-round access to the Reservation and is subject to winter closure; proposals should identify how the workshop schedule accommodates that risk.

5. Proposal Requirements

Interested veterinarians must submit a proposal including:

- Cover letter expressing interest and availability.
- Detailed qualifications and experience with livestock vaccination and disease prevention, emergency preparedness, biosecurity, and secure food supply.
- A current Veterinary License. Proposers must be licensed to practice in Nevada and Idaho, or must describe how they will meet licensure requirements in both states, as the Reservation spans the state line.
- Evidence of USDA APHIS Veterinary Accreditation, and the accreditation category held. Accreditation is required for official brucellosis vaccination, official identification, and health certification.
- Demonstrated experience teaching or training producers in a hands-on setting, not solely clinical practice experience. Proposers should describe specific prior workshops, clinics, or producer education they have led.
- A **proposed workshop approach** describing the format of each of the four workshops, the balance of instruction to hands-on practice, how participants will practice technique on live animals, and how the vaccine information will be presented to a working producer audience.
- A description of the equipment, supplies, and teaching aids the veterinarian will bring, and what the veterinarian expects the Tribes or participating ranchers to provide, including facilities and animals.
- Proposed approach and timeline to complete 80 hours of service across at least four occasions.
- Hourly rate and **total cost (not to exceed \$16,464.00)**, with travel, supplies, and any vaccine or product costs itemized separately from professional time, there will be an additional \$2500 to put towards vaccines and fly control.
- References from at least two prior clients, preferably Tribal nations, agricultural operations, or rural livestock projects.

6. Budget Ceiling

The Shoshone-Paiute Tribes Animal Disease Preparedness and Response Project has established a **maximum contract value not to exceed \$16,464**. This amount must be inclusive of professional fees, travel, vaccine costs, supplies, and other incidentals. Travel and per diem rates may not exceed Federal GSA rates. Proposals exceeding this threshold will not be considered.

Product supplied by the Tribes. The project budget includes brucellosis vaccine, vaccination supplies such as inoculation guns, replacement needles, syringes, gloves and antiseptics, and fly control product. The Department will coordinate with the selected veterinarian on procurement of these items. The project budget does *not* fund general-purpose vaccine for all animals presented. Except for brucellosis vaccine and the supplies identified above, producers are expected to furnish product for their own animals, and the workshops should be planned on that basis. Proposers who wish to include additional product within the not-to-exceed amount must itemize it.

7. Evaluation Criteria

Proposals will be evaluated on the following:

- Demonstrated experience with cattle and horse veterinary services.
- Demonstrated ability to teach hands-on skills to adult producer audiences, and the quality of the proposed workshop approach.
- Currency of knowledge regarding livestock vaccines available to producers in Nevada and Idaho.
- Experience working with Tribal nations, rural communities, or large herd vaccination programs.
- Scope and value of veterinary services proposed to be delivered during the workshops.
- Ability to deliver services within the stated **budget ceiling**.
- Cost-effectiveness and clarity of pricing.
- Quality of references and prior performance.
- Willingness and ability to travel to and work on a remote reservation, and to schedule around the ranching calendar.

8. Submission Instructions

Proposals may be submitted electronically in PDF format to:

Crystal Kelly

Director, Land & Natural Resources Department

Shoshone-Paiute Tribes

Email: crystal.kelly@shopai.org

Phone: 208-759-3100 extension 1217

Or Mailed to:

Attention: Land and Natural Resources

Shoshone-Paiute Tribes

P.O. Box 219

Owyhee, NV 89832

Proposals must be received no later than September 1, 2026 by 5:00 p.m. MST. Late submissions may be considered.

9. Terms and Conditions

- The Shoshone-Paiute Tribes reserve the right to reject any and all proposals.
- Contracts will be awarded in accordance with Tribal procurement policies and procedures.

- All costs, including travel and vaccination supplies, must be accounted for in the proposal and fall within the stated not-to-exceed amount.
- All records and data collected during this contract shall remain the property of the Shoshone-Paiute Tribes, including workshop materials and handouts in editable form.
- The selected veterinarian shall maintain current licensure and USDA APHIS Veterinary Accreditation throughout the contract term, and shall comply with all applicable Nevada, Idaho, federal, and Tribal animal health and practice requirements.
- The selected veterinarian shall carry professional liability and general liability insurance in amounts satisfactory to the Tribes, and shall comply with all applicable Tribal law while on the Duck Valley Indian Reservation.
- Participation by ranchers and presentation of animals is voluntary. The veterinarian shall obtain owner consent before administering any product or service to an animal, and shall provide the owner a record of what was administered.
- Payment will be made against invoices tied to documented hours and completed workshops. Final payment will be withheld until the Final Report and all records are received and accepted.
- Tribal member and Indian-owned business preference will be applied in accordance with Tribal procurement policy.
- This solicitation does not commit the Tribes to pay any costs incurred in the preparation of a proposal.