

JOB ANNOUNCEMENT

POSITION: Seasonal Fish & Game Conservation Officer

PROGRAM: Fish Wildlife & Parks

SUPERVISOR: Wildlife & Parks Director

SALARY: Grade 15 Step 1 \$15.68 Hr.

CLASSIFICATION: Non-Exempt

LOCATION: Owyhee, Nevada

OPENS: March 11, 2020

CLOSES: March 31, 2020

SPECIFICATIONS: All applications must be fully completed. Any incomplete, undated or unsigned applications will not be processed (Do not refer to the resume in lieu of making required comments on the application) Please attach all required documentation as specified in the Job Announcement. **Failure to attach required documents will disqualify you from consideration for this position.** Employment Applications are available at the Human Resource Department. Any questions regarding this position is to be directed to the Human Resource Department at the above listed telephone number.

Preference for filling vacancies will be given to qualified Indian Applicants in accordance with the Indian Preference Act (Title 25 U.S. Code, Section 472 and 473). However, the Shoshone-Paiute Tribes is an equal opportunity employer and all qualified applicants will be considered in accordance with the provisions of Section 703 (l) of the Title VII of the Civil Rights Act of 1964, as amended.

The Shoshone-Paiute Tribes application form for employment must be received by the Human Resources Office by 5:00 PM of the closing date of this job announcement.

All Interview notifications will be made by certified mail. It is your responsibility to notify HR if your mailing address and/or phone number changes.

In accordance with Shoshone-Paiute Tribes' Resolution No. 00-SPR-31, all new employees are required to pass a pre-employment drug/alcohol test.

THE SHOSHONE-PAIUTE TRIBES RESERVES THE RIGHT TO CONDUCT BACKGROUND CHECKS ON ALL NEW EMPLOYEES. In accordance with Shoshone-Paiute Tribes' Resolution No. 95-SPR-135

Special Considerations: This position is subject to random drug testing and a background check as a condition of employment. This individual operates Tribal vehicles and equipment on a regular basis. This person comes into close contact with children and seniors in the course of delivering service to the community. This individual works in hazardous environments (machinery, electricity, chemicals and is responsible for enforcing Tribal Fish and Game ordinances.

JOB SUMMARY:

The Conservation Officer will enforce all Tribal ordinances and resolutions (Tribal Laws) regarding hunting, fishing, camping and wildlife and plant conservation and management on the Duck Valley Reservation and where appropriate, on any owned or leased Tribal lands. This position will be under the supervision of the Fish, Wildlife & Parks Director. The incumbent will deal with after hours public contacts at home, work irregular schedules, often work alone, and miles from assistance.

ESSENTIAL FUNCTIONS:

1. Patrols the Duck Valley Reservation and other Tribal lands to detect, investigate and control violators of Tribal Laws. OR.
2. Patrols all assigned areas of the Reservation and other Tribal lands to check for poachers, trespassers and violators of the Shoshone-Paiute Tribes' laws regarding hunting, fishing, camping, and wildlife and plant conservation and management.
3. Reports all evidence and information of suspected law violators to BIA Tribal Police and Fish, Wildlife and Parks Director.
4. Operates checkpoints and records data regarding hunting and fishing as required.
5. Assists other law enforcement agencies, when necessary.
6. May testify in court regarding offenses.
7. Keeps logs of daily activities, submit weekly and monthly reports.
8. Operate electronic communication equipment, GPS and other forms of information gathering equipment.
9. May be required to wear program uniform.
10. Must be able to operate computer and have basic Microsoft program knowledge, such as word. Be able to send and receive e-mail.
11. Be willing to attend computer and GPS Training as requested.
12. May be required to work seven (7) days a week, to ensure program guidelines are carried out.

13. Attends meetings and conferences regarding Conservation Officer's practice and problems.
14. Conducts hunter safety programs and drafts additional laws and regulations as required.
15. Performs other related duties and training as may be assigned by the immediate supervisor.

EDUCATION AND EXPERIENCE REQUIRED:

1. Be at least 21 years of age, (or be 21 years of age by completion of Basic Police Training).
2. Possess a High School Diploma or GED.
3. Must not have any conviction of felonious offenses or crimes of moral turpitude.
4. Must have the physical ability to walk in rugged terrain and lift/carry up to 100 pounds.
5. Must be willing to work in extreme weather conditions.
6. Have working knowledge of Federal, State and Tribal laws and ordinances pertaining to fish and wildlife management practices, tribal land boundaries and main roads.
7. Ability to communicate verbally with the public and in writing.
8. Able to understand written and verbal instructions.
9. Possess a valid Nevada or Idaho driver's license.
10. Be insurable under tribal requirements for operating program vehicles and/or equipment.

OTHER FACTORS:

1. Must qualify for and be willing to attend the Basic Police Officer Training Program offered by the Bureau of Indian Affairs United States Indian Police Academy as funds and opportunity become available.
 - a. Individuals selected for this program must be able to provide all required documentation to the office of the U.S. Indian Police Academy.

2. Continued Employment with the Shoshone-Paiute Tribes' as a Fish and Game Conservation Officer will be contingent upon satisfactorily completing the Basic Police Officer Training Program, once it is offered.