

JOB ANNOUNCEMENT

POSITION: **Seasonal Aquatic Invasive Species Inspector (Supervisor)**
SALARY: **\$16.50 (Grade: 12 Step: 7)**
DEPARTMENT: **Fish & Game**
SUPERVISOR: **Fisheries Biologist**
CLASSIFICATION: **Non-Exempt**
LOCATION: **Owyhee, NV**

OPENS: April 29, 2022

CLOSES: Open Until Filled

SPECIFICATIONS: All applications must be fully completed. Any incomplete, undated or unsigned applications will not be processed (Do not refer to the resume in lieu of making required comments on the application) Please attach all required documentation as specified in the Job Announcement. **Failure to attach required documents will disqualify you from consideration for this position.** Employment Applications are available at the Human Resource Department. Any questions regarding this position is to be directed to the Human Resource Department at the above listed telephone number.

Preference for filling vacancies will be given to qualified Indian Applicants in accordance with the Indian Preference Act (Title 25 U.S. Code, Section 472 and 473). However, the Shoshone-Paiute Tribes is an equal opportunity employer and all qualified applicants will be considered in accordance with the provisions of Section 703 (l) of the Title VII of the Civil Rights Act of 1964, as amended.

The Shoshone-Paiute Tribes application form for employment must be received by the Human Resources Office by 5:00 PM of the closing date of this job announcement.

All Interview notifications will be made by certified mail. It is your responsibility to notify HR if your mailing address and/or phone number changes.

In accordance with Shoshone-Paiute Tribes' Resolution No. 00-SPR-31, all new employees are required to pass a pre-employment drug/alcohol test.

THE SHOSHONE-PAIUTE TRIBES RESERVES THE RIGHT TO CONDUCT BACKGROUND CHECKS ON ALL NEW EMPLOYEES. In accordance with Shoshone-Paiute Tribes' Resolution No. 95-SPR-135

SPECIAL CONSIDERATIONS:

This position is subject to random drug testing and a background check as a condition of employment. This individual operates Tribal vehicles and equipment on a regular basis. This person comes into close contact with children and seniors in the course of delivering service to the community. This individual works in hazardous environments (machinery, electricity, chemicals).

JOB SUMMARY: Under the supervision of the Fisheries Biologist and Fish & Game Director, the incumbent will perform the following job duties related to the Duck Valley Fisheries Operations and Maintenance.

SPECIFIC DUTIES:

1. The Incumbent will be responsible for daily oversight of seasonal crew, including scheduling, training, supervising and payroll responsibilities.
2. Will keep Supervisor informed and up to date on program status, schedule or any problems that arise.
3. Responsible for safe operation and maintenance of FW&P department equipment including, but not limited to, hand tools, gas-powered generators, pressure washer and vehicles.
4. Responsible for the proper care and safe operation of tribal vehicles.
5. Collects biological information relating to aquatic invasive species on watercraft.
6. Interacts with public to inspect watercraft for aquatic invasive species.
7. Aid supervisor in collection and organization of inspection data.
8. Must be able to work as a team or individually unsupervised
9. Must be willing to work weekends and shift work as assigned.
10. Will perform other related duties as assigned by supervisor.

MINIMUM QUALIFICATIONS:

1. Must be a high school graduate or GED equivalent, education can be offset with fisheries or aquatic invasive inspection experience.
2. Must be able to work with the public and have good customer relation skills.
3. Must have a valid state driver's license.
4. Must be physically able to perform the job duties.
5. Must be willing to work in adverse weather conditions.
6. Must be willing to work a flexible schedule which will require weekend work.