

JOB ANNOUNCEMENT

POSITION: Equipment Operator
SALARY: Grade 18-24; \$17.86-23.94 per hour DOE
DEPARTMENT: Duck Valley Irrigation Project
SUPERVISOR: Team Leader I
DIVISION: Water Resources
CLASSIFICATION: Non-Exempt

Open: September 15, 2020 **Close: September 29, 2020**

SPECIFICATIONS: All applications must be fully completed. Any incomplete, undated or unsigned applications will not be processed (Do not refer to the resume in lieu of making required comments on the application). Please attach all required documentation as specified in the Job Announcement. **Failure to attach required documents will disqualify you from consideration for this position.** Employment Applications are available at the Human Resource Department. Any questions regarding this position is to be directed to the Human Resource Department at the above listed telephone number.

Preference for filling vacancies will be given to qualified Indian Applicants in accordance with the Indian Preference Act (Title 25 U.S. Code, Section 472 and 473). However, the Shoshone-Paiute Tribes is an equal opportunity employer and all qualified applicants will be considered in accordance with the provisions of Section 703 (l) of the Title VII of the Civil Rights Act of 1964, as amended.

The Shoshone-Paiute Tribes application form for employment must be received by the Human Resources Office by 5:00 PM of the closing date of this job announcement.

All Interview notifications will be made by certified mail. It is your responsibility to notify Human Resources if your mailing address and/or phone number changes.

In accordance with Shoshone-Paiute Tribes' Resolution No. 00-SPR-31, all new employees are required to pass a pre-employment drug/alcohol test.

THE SHOSHONE-PAIUTE TRIBES RESERVES THE RIGHT TO CONDUCT BACKGROUND CHECKS ON ALL NEW EMPLOYEES. In accordance with Shoshone-Paiute Tribes' Resolution No. 95-SPR-135

SPECIAL CONSIDERATIONS:

This position is subject to random drug testing and a background check as a condition of employment. This individual operates Tribal vehicles and equipment on a regular basis. This person comes into close contact with children and seniors in the course of delivering services to the community. This individual works in hazardous environments (machinery, electricity, chemicals).

DUTIES AND RESPONSIBILITIES:

1. Receive construction materials and deliver them to work sites.
2. Identify faults in equipment and take measures to fix them.
3. Carryout out minimal repairs on machine when necessary.
4. Adhere to safety regulations and report hazards to relevant authorities.
5. Adhere to company work policies and conditions.
6. Perform maintenance routine on equipment.
7. Perform physical activities like kneeling, crawling, jumping, and lifting amongst others.
8. Pack dirt and other waste products from work environment to dumping area.
9. Document information of equipment purchase, repairs and maintenance for record keeping.
10. Inspect working environment even before work begins to ensure that it is safe.
11. Establish good working relationship on site.
12. All other duties as assigned

MINIMUM QUALIFICATIONS

1. Must have Commercial Driver's License (CDL), with either A or B endorsements, or the ability to get a CDL within the first 6 months of hire. Failure to get a CDL before the end of probationary period will result in separation from DVIP. No other CDL exceptions will be made for this position.
2. All DVIP Operators must possess a Journeyman Heavy Equipment Operator Level Skill Set.
3. Must have a valid Nevada or Idaho driver's license. Although not required, CDL is preferred.
4. High School Diploma, GED Equivalent, or the ability to pass the GED exam within the first 6 months of hire. Failure to get at minimum GED before the end of the employee's probationary period will result in separation from the Department. No other education exceptions will be made for this position.

PREFERRED QUALIFICATIONS:

1. Good communication skills (both oral and written).
2. Operators must have proficient knowledge of DVIP equipment and working methods.
3. Have good knowledge of traffic laws as related to heavy equipment.
4. Have good knowledge of safety rules in operating equipment.
5. Ability to pay attention to detail.
6. Field Equipment (e.g. mobile radio, dozers, track machines, two ton truck, 5-10 yard dump truck, back hoe, equipment transport truck, trailer and other field equipment the program may require.)
7. Knowledge of, or willing to learn basic, water measurement skills. 8.
8. Basic knowledge of computer program such as Word, Excel, Publisher, and internet browsers is preferred, but not required